Job Description

System/ Network – Engineer

Job Title:

System/Network Engineer.

Reports to:

The System/Network Engineer will report to IT Manager.

Responsibilities and Duties:

- Manage and monitor all installed systems and infrastructure.

- Install, configure, test and maintain operating systems, application software and system management tools.

- Proactively ensure the highest levels of systems and infrastructure availability.

- Monitor and test application performance for potential bottlenecks, identify possible solutions, and work with developers to implement those fixes.

- Maintain security, backup, and redundancy strategies.

- Write and maintain custom scripts to increase system efficiency and lower the human intervention time on any tasks.

- Participate in the design of information and operational support systems.

- Provide 2nd and 3rd level support.

- Liaise with vendors and other IT personnel for problem resolution.

- Configure and install various network devices and services (e.g., routers, switches, firewalls, load balancers, VPN, QoS).

- Perform network maintenance and system upgrades including service packs, patches, hot fixes and security configurations.

- Monitor performance and ensure system availability and reliability.

- Monitor system resource utilization, trending, and capacity planning.

- Provide Level-2/3 support and troubleshooting to resolve issues.

- Liaise with vendors and other IT personnel for problem resolution.

Additionally, he should have knowledge of website management.

- Write well designed, testable, efficient code by using best software development practices.

RAJENDRA AND URSULA JOSHI CHARITABLE TRUST
REGD OFFICE: OFFICE NO. 506, THIRD FLOOR, ANCHOR MALL,
AJMER ROAD, JAIPUR
PHONE NO: 0141-4021391; EMAIL-RUJCTJAIPUR@GMAIL.COM;
WEBSITE: RUJCT.COM

BHARTIYA SKILL DEVELOPMENT UNIVERSITY
PLOT NO: 005/001-002, DOMESTIC TARIFF AREA,
MAHINDRA WORLD CITY, JAIPUR
PHONE NO: 0141-6655440/41; WEBSITE: https://ruj-bsdu.in/

- Create website layout/user interface by using standard HTML/CSS practices.

- Integrate data from various back-end services and databases.

- Gather and refine specifications and requirements based on technical needs.

- Create and maintain software documentation.

- Be responsible for maintaining, expanding, and scaling our site.

- Stay plugged into emerging technologies/industry trends and apply them into operations and activities.

- Cooperate with web designers to match visual design intent.

- Performs other related duties as assigned by reporting authority.

Eligibility Criteria

- B-Tech, B. Voc, or Diploma degree in Computer Science or IT Networking Skills.

- Candidates with CCNA and MPC certifications may be given priority.

- Minimum 3 years of experience in relevant field.