

Notice

Subject: Monitoring and Guidance on Students' Diaries

As part of our continuous efforts to enhance the academic integrity and overall learning experience of our students, we would like to remind all faculty members about the importance of actively monitoring and guiding students in their diary submissions.

Key Points to Consider:

1. **Track Diary Issuance:** Please ensure that you are keeping an updated record of the diaries issued to each student.
2. **Regular Updates:** It is critical that students are reminded to update their diaries regularly. Encourage them to document their learning experiences and insights after every module.
3. **Completion Protocol:** Ensure that students fill out their diaries after completing each module, rather than leaving it to the last minute. This not only helps them internalize their learning but also reflects their understanding of the subject matter.
4. **Plagiarism Prevention:** Vigilantly monitor students' submissions to prevent instances of copying and pasting from each other's diaries. It is essential that each diary reflects the individual student's understanding and experience.
5. **Guidance and Motivation:** Encourage and motivate students to engage authentically with their diaries. Offer them support and guidance in understanding the significance of this practice in their academic journey.
6. **Submission Timeline:** Please remind students of the importance of adhering to the submission schedule provided by the Examination Cell, based on the examination schedule (2024-25 Summer). All diaries must be submitted to their respective faculty members as per the deadline after they have reviewed their admit card.

We appreciate your cooperation and commitment to maintaining academic standards within our university. Let us work together to ensure that our students thrive and uphold the integrity of their educational experience.

Thank you for your attention to this important matter.

Rakesh
19/11/24

Dr. Rakesh Choudhary
Deputy Controller of Examinations

Copy to:

1. All the Faculty Deans/In-charges
2. Registrar
3. President
4. PS to Registrar

