



BSDU Examination

Date: \_\_\_\_\_

To  
The Controller of Examination  
Bhartiya Skill Development University  
Plot 001-002, DTA Mahindra World City, Off,  
Ajmer Rd, Jaipur, Rajasthan 302037

Subject: **Letter of Authorization to Collect Document(s)**

Dear Sir/ Madam,

I, \_\_\_\_\_, was enrolled in the Program, B.Voc./M.Voc./Ph.D.  
in \_\_\_\_\_, Registration no. \_\_\_\_\_, wish to collect following document(s),  
in possession of your office:

- Grade cards (Semester- 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>).
- Certificate/ Diploma/Advanced Diploma
- Provisional Degree/Final Degree Certificate.  
(NOTE: Final Degree shall be handed over on completion of the required clearance procedures at Bhartiya Skill Development University Jaipur)

Due to my unavailability to collect the documents in person, I hereby authorize Mr./Ms. \_\_\_\_\_ to collect the mentioned documents on my behalf.

I hereby confirm that the details provided below are correct, and I take full responsibility for any loss or damage.

Sincerely,

\_\_\_\_\_  
\_\_\_\_\_

***Details of the Person Authorized to Collect the Document(s):***

Full Name: \_\_\_\_\_

Relationship with Applicant: \_\_\_\_\_ ID Proof- (Adhaar Card/ Voter ID/

Driving License), ID Proof No. \_\_\_\_\_ (Self- attested copy to be enclosed).

Mobile No. \_\_\_\_\_

Signature with Date \_\_\_\_\_

**BHARTIYA SKILL DEVELOPMENT UNIVERSITY JAIPUR**

Plot No. 005/001-002 | Domestic Tariff Area | Mahindra World City | Jaipur | Rajasthan

www.rui-bdsu.in | +91 91166 11131